

Submit a Pleasure Craft Report (sPCR)

Reporting a voyage and checking permission to travel

Future Borders & Immigration System (FBIS)

August 2024



Overview


The purpose of this pack is to provide guidance for skippers, operators and agents to report a voyage on the Submit a Pleasure Craft report (sPCR) web service, including steps to:

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| 1. Create a voyage plan | 3 |
| 2. Adding voyage details | 4 |
| 3. Selecting or adding craft details | 5 |
| 4. Adding details of people onboard | 6 |
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Things to know:

- Checking permission to travel is only required when reporting an arrival to the UK.
- The system will show you if a person has permission to travel or if you must check their documents.
- You can create a draft voyage plan in advance.
- Within a draft, you can add and update a person's details.

Step 1 – Creating a voyage plan

 **Tell Border Force and HMRC you are sailing to or from the UK in a pleasure craft**

Voyage plans Craft details People you sail with Account Help Sign out

PROTOTYPE - This is not a real service

Voyage plans

! Warning If you fail to notify Border Force of any changes to the voyage plan, you may be liable to a penalty.

Create a new voyage plan

Manage your voyage plans

You can view, update or cancel voyage plans you created up to 12 months ago.

| | | |
|-------------------|-----------------------|-----------------------|
| 0 Draft | 2 Submitted | 0 Cancelled |
|-------------------|-----------------------|-----------------------|

View existing voyage plans

Related content

[New: permission to travel checks](#)

[Check the sailing to and from the UK guidance \(opens in new tab\)](#)

When you sign into your account you will be shown the Voyage plans dashboard.

From here you can create a voyage plan.

[Step 2 add the voyage details](#) - go to next page

Step 2 – Add the voyage details

GOV.UK Tell Border Force and HMRC you are sailing to or from the UK in a pleasure craft

PROTOTYPE - This is not a real service

Voyage plans

Warning If you fail to notify Border Force of any changes to the voyage plan, you may be liable to a penalty.

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0 Draft 2 Submitted 0 Cancelled

View existing voyage plans

GOV.UK Tell Border Force and HMRC you are sailing to or from the UK in a pleasure craft

Telling us about your voyage plan

You can draft a voyage plan anytime. You should submit your plan at least two hours before you depart, but no more than 24 hours before you depart.

If your voyage plan changes

In an emergency, or if you can't update your account online, you should call Border Force as soon as possible.

Continue Cancel

GOV.UK Tell Border Force and HMRC you are sailing to or from the UK in a pleasure craft

What type of voyage are you reporting?

Arrival in the UK Departure from the UK

Save and continue

GOV.UK Tell Border Force and HMRC you are sailing to or from the UK in a pleasure craft

Arrival details

Intended date

Day Month Year

15 03 2024

Intended time of arrival

From

Hour (GMT) Minute

15 30

To

Hour (GMT) Minute

16 40

Name of arrival port, marina or location

Littlehampton (GB LIT)

Save and continue Save and come back later

GOV.UK Tell Border Force and HMRC you are sailing to or from the UK in a pleasure craft

Departure details

Intended date

Day Month Year

14 03 2024

Intended time of departure

From

Hour (GMT) Minute

14 40

To

Hour (GMT) Minute

15 40

Name of departure port, marina or location

Mauves (FR UVJ)

Save and continue Save and come back later

Step 3 select or add the craft details - go to next page

Step 3 – Select or add the craft details

GOV.UK Tell Border Force and HMRC you are sailing to or from the UK in a pleasure craft

Voyage Plans Pleasure Crafts People Account Help Sign out

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Which pleasure craft will you sail in?

Pc12

Pc1000


Pc12

or

Add new pleasure craft

[Save and continue](#) [Save and come back later](#)

[Privacy and Cookie Policy](#) [Accessibility Statement](#) [Help](#)



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[Step 4 add the details of people onboard](#) - go to next page

Step 4 – Add the details of people onboard

GOV.UK Tell Border Force and HMRC you are sailing to or from the UK in a pleasure craft

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Who will be on board?

You can add new people later if you need to

Select all that apply.

- Jimmy Kimmel
- John Doe
- Luna Lovegood
- Kelly Brimal

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GOV.UK Tell Border Force and HMRC you are sailing to or from the UK in a pleasure craft

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3 people added onboard

| Name | Document | Expiry date | |
|-----------|------------|-------------|------------------------|
| Adha Kali | 1234567890 | 12/12/2024 | Remove |
| Test Kali | qwertyuio | 12/12/2040 | Remove |
| Adha Kali | 1234567 | 12/12/2030 | Remove |

[Add new person](#)

[Save and continue](#) [Save and come back later](#)

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Is anyone onboard employed to provide services during this voyage?

Yes No

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[Step 5 add the skipper details](#) - go to next page

Step 5 – Add the skipper details

GOV.UK Tell Border Force and HMRC you are sailing to or from the UK in a pleasure craft

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Who is the skipper for this voyage?

Select an option.

John Doe

Adha Kali

Kelly Brimal

or

Add the skipper details

Save and continue Save and come back later

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GOV.UK Tell Border Force and HMRC you are sailing to or from the UK in a pleasure craft

Voyage Plans Pleasure Crafts People Account Help Sign out

Beta This is a new service – your [feedback](#) will help us to improve it.

Enter the contact details for Adha Kali

Telephone number dialling code

Telephone number

What is your address?

Building and street

Town or city

Postcode or ZIP

Country

Save and continue Save and come back later

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Step 6 add the information for [customs](#) - go to next page

Step 6 – Information for customs

GOV.UK Tell Border Force and HMRC you are sailing to or from the UK in a pleasure craft
Voyage Plans Pleasure Crafts People Account Help Sign out

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Information for customs

Does anyone on board have goods in excess of their personal allowance?
You can find out about personal allowances in Notice 1 [Travelling to the UK \(opens in new tab\)](#) on GOV.UK

Yes
 No

Are there any prohibited or restricted goods on board?
Prohibited and restricted goods are explained in Notice 1 [Travelling to the UK \(opens in new tab\)](#) on GOV.UK

Yes
 No


Does the vessel have any duty-free stores?
For more information on duty-free stores see Notice 1 [Travelling to the UK \(opens in new tab\)](#) on GOV.UK

Yes
 No

Has the vessel been repaired or modified during the voyage?
Any repairs or modifications, other than running repairs, which have been carried out since the vessel last left the UK.

Yes
 No

[Save and continue](#) Save and come back later


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[Step 7 checking permission to travel for people sailing with you](#) - go to next page

Step 7 – Checking permission to travel for people sailing with you

Draft voyage plan

Ship name: Ship 123
Voyage type: Arrival in the UK

You have completed 1 of 3 sections.

1. Create a voyage plan

- [Voyage type](#) Completed
- [Departure details](#) Completed
- [Arrival details](#) Completed
- [Craft details](#) Completed
- [People on board](#) Completed
- [Skipper details](#) Completed
- [Information for customs](#) Completed

2. Check permission to travel

- [Permission to travel checks](#) Incomplete

3. Submit voyage plan

From the draft voyage plan you can view the permission to travel outcome.

Permission to travel checks

! If a person who sails with you does not have permission to travel to the UK, you may be liable for a penalty.

If a person's permission to travel changes, we may contact you.

For urgent queries, [contact the Border Force team](#) in the region you'll be arriving at.

4 people have permission to travel

You must still check if these people have a valid passport or travel document that is acceptable in the UK.

Read the GOV.UK guidance on [examining identity documents guidance on GOV.UK](#) (opens in new tab)

| Name | Nationality |
|------------|--|
| Zabe Aziz | United Kingdom of Great Britain and Northern Ireland |
| Jimmy Kim | United Kingdom of Great Britain and Northern Ireland |
| Jimmy Kim | United Kingdom of Great Britain and Northern Ireland |
| John Smith | United Kingdom of Great Britain and Northern Ireland |

[Help and information](#)
[New: permission to travel checks](#)
[Check the visa nationals list \(opens in new tab\)](#)
[Find out more about visas and immigration \(opens in new tab\)](#)

Permission to travel checks shows you the permission to travel outcome and what you must do for each passenger.

[Final step check answers and submit](#) - go to next page

Step 8 – Check answers and submit

Draft voyage plan

Ship name: Ship 123
Voyage type: Arrival in the UK

You have completed 2 of 3 sections.

1. Create a voyage plan

- [Voyage type](#) Completed
- [Departure details](#) Completed
- [Arrival details](#) Completed
- [Craft details](#) Completed
- [People on board](#) Completed
- [Skipper details](#) Completed
- [Information for customs](#) Completed

2. Check permission to travel

- [Permission to travel checks](#) Completed

3. Submit voyage plan

- [Check answers and submit](#) Incomplete

[Delete draft](#)

Check your answers before submitting your voyage plan

Contents

- [Voyage type](#)
- [Departure details](#)
- [Arrival details](#)
- [Craft details](#)
- [People sailing with you](#)
- [People employed to provide services](#)
- [Skipper details](#)
- [Information for customs](#)
- [Permission to travel checks](#)

Voyage type

What type of voyage are you reporting? [Change](#)
Arrival in the UK

Departure details

[Change](#)

Intended date: 12/03/2024
Intended time from: 12:13:00
Intended time to: 13:13:00
Port, marina or anchorage: Mauves (FR UVJ)

Arrival details

[Change](#)

Intended date: 12/03/2024
Intended time from: 15:13:00
Intended time to: 15:24:00
Port, marina or anchorage: Littlehampton (GB LIT)

Submit your voyage plan

By submitting this voyage plan you are confirming that, to the best of your knowledge:

- the information was correct at the time of submitting it
- you have permission from the people named in this plan to submit information on their behalf

[Accept and submit voyage plan](#) [Check answers and submit](#) [Delete draft voyage plan](#)

[Back to top](#)

Voyage plan submitted

We have sent you a confirmation email.

What happens next

- We've sent your voyage plan to Border Force. Border Force will notify you about your arrival.
- Check the email for the submission reference for this voyage plan and quote this on any correspondence with Border Force.

You can only lower the Q flag once advised by Border Force.

If you are planning a return voyage

For your return journey you can [create a draft voyage plan](#).

If you need to contact Border Force

You can find the regional contact numbers on the [help page](#).

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